

The Claims Committee met at Terry Town Hall at 7:00 p.m. with Fred Rambur and Clinton Rakes reviewing claims. **The following claims were submitted for payment:**

**Payroll Register**

89898	Rolane Christofferson	December 2013 Payroll	124.67
89897	Jared Davis	December 2013 Payroll	2248.05
12326	Robert Harrell	December 2013 Payroll	734.45
89896	Ron Kiosse	December 2013 Payroll	373.02
12327	Teneil Phipps	December 2013 Payroll	135.52
12328	Clinton Rakes	December 2013 Payroll	124.67
12329	Fred Rambur	December 2013 Payroll	124.67
89895	James Schilling	December 2013 Payroll	2186.63
89894	Lynn Schilling	December 2013 Payroll	1963.35
89893	Trayton Schroeber	December 2013 Payroll	2093.84
12330	MMIA- Insurance	December 2013 Payroll- Insurance	2898.00
12331	Dept. of Revenue	December 2013 Payroll-State Tax	477.00
89892	EFTPS	December 2013 Payroll-Tax Deposit	2859.54
89891	PERS	December 2013 Payroll	1971.66

**Claims**

2465	Prairie Co. Chamber	Website/Printing of Rack Cards	670.20
2466	Brush Truck Repair	Repaired Dump Truck	929.98
2467	Cardmember Service	Gear- Sander	832.27
2468	City of Glendive	December Invoices- Landfill Services	2655.00
2469	Energy Labs	Lagoon Samples/Shipping	506.00
2470	Farmers Union	Fuel/Oil	141.57
2471	Fireman's Co.	Annual Service/Repair of Fire Ext.'s	176.00
2472	David Freedman	Town Attorney Services	1000.00
2473	Get R Done	December 2013 Statement	1114.04
2474	J.P. Cooke Co.	Dog Tags/O-Rings/Shipping	60.75
2475	Mid-Rivers	December 2013 Statement	145.54
2476	Miles City Motor Supply	Parts- Snowplow/Sander, Maintenance	616.20
2477	MMIA- WC Program	Worker's Comp- 4 <sup>th</sup> Qtr	1762.02
2478	MDU	December 2013 Utilities	3271.61
2479	MT Dept. of Revenue	Consumer Counsel Fee- 4 <sup>th</sup> Qtr	22.98
2480	Morrison-Maierle	Managed Online Back-up	20.00
2481	MTD Petroleum	December 2013 Statement- Fuel	1615.55
2482	Municipal Emergency Serv.	Supplies/Shipping- TVFD	167.18
2483	Netzer Hardware	December 2013 Statement	246.47
2484	Riverside Marine & Cycle	Parts- 4 Wheeler Blade	39.90
2485	QBS Safeguard	Tax Forms/Shipping	57.57
2486	James Schilling	Reimbursement of Mileage for Dump Trk	43.68
2487	Trayton Schroeber	Reimbursement for CDL & DOT Physical	68.50
2488	Solid Waste Systems	Filter/Shipping- Peterbilt	266.96
2489	Stahly Engineering	PER/BNSF Issue	12528.86
2490	Tongue River Electric	Power @ Landfill	41.88
2491	Town of Terry	Sewer	75.00
2492	Unemployment Insurance	Unemployment Ins. - 4 <sup>th</sup> Qtr	100.30
2493	Badland Truck Sales	Purchase of Used Dump Truck	<u>10000.00</u>

**Total \$57,491.08**

**Receipts for the month of December, 2013:**

11095	Rural Garbage Contracts	Annual Contracts	1315.00
11096	Prairie County	Fallon Garbage Service	1645.07
11097	State of Montana	Fuel Allocation	2515.79
11098	Prairie Co. Sewer Dist.	½ Expenses- Water School	386.83
11099	State of Montana	HB124 Entitlement	19574.04
11100	American Legion Club	Sale of Beer/Liquor License	160.00
11101	ARM Security, Inc.	Transient Merchant License	25.00
11102	Vivint, Inc.	Transient Merchant License	25.00
11103	Prairie Co. Treasurer	Taxes & Assessments	103085.82
11104	Terry Super Valu	Sale of Beer/Liquor License	160.00
11105	Tom Pisk Construction	Disposal Fee	125.00
11106	4 Corners Convenience	Sale of Beer/Liquor License	160.00

11109	Stockman Bank	Interest	150.70
UB500	Journal Voucher	Sewer Receipts	<u>10176.86</u>
<b>Total</b>			<b>\$139,505.11</b>

The Terry Town Council met in regular session at Terry Town Hall at 7:30 p.m. with Town Council President Rolane Christofferson presiding as Acting Mayor in Mayor Ron Kiosse's absence. Council members present were Clinton Rakes, Fred Rambur, and Cindy Bond. Also present were Clerk Lynn Schilling, PWD James Schilling, Larry Christofferson, Scott Christofferson, Natasha Hutchison, Dennis Haughian, and Russ Waples.

Acting Mayor Rolane Christofferson called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

Minutes from the December 3<sup>rd</sup> and 12<sup>th</sup>, 2013 meetings were approved. (Rakes/Rambur)

Claims approved per Claims Committee. (Bond/Rambur)

Cash/Bank Reconciliation approved. (Rakes/Rambur)

**After review of the Stockman Bank Investment Fund account \$747,551.45 will be the amount in the Stockman Bank Investment Fund for the month of January. (Rambur/Bond) Interest is deposited in the account the end of each month.**

*Balance as of 11/29/13--\$689,044.34 Interest paid 12/31/13--\$150.70 Balance as of 12/31/13—\$747,551.45 Credits-\$140,005.11 Debits-\$81,498.00.*

Public Comment- Russ Waples inquired about the increase in funds in the town's bank account. Clerk Schilling stated increase was mainly due to a large taxes and assessment check received from the county. Those present also inquired about Mayor Kiosse's health.

### **Unfinished Business**

There were no new committee reports to discuss.

In regards to Town/Fire Hall, the council will address the need for landscaping in the spring. Clerk Schilling and PWD Schilling reported that the fire extinguishers in Town Hall and the Town Shop were inspected this month.

#### Public Works Report-

- PWD James Schilling reported that the garbage trucks are working fine.
- PWD James Schilling reported that repairs on the dump truck have been completed at Brush Repair, and he was able to pick the truck up. The repairs were simpler than thought, so the cost will be a lot less, probably around \$1,000. PWD James Schilling stated that the other 1972 Ford Dump Truck is in need of a new clutch and blower motor, and that there is a hole in the radiator. After discussion, it was decided to declare the 1972 Ford surplus and pursue a replacement truck from Badland Truck Sales with the excess money that was budgeted for repairs. (Rambur/Rakes)
- PWD James Schilling also reported that the loader is in need of new tires, which he has priced out at \$680 per tire. Council passed a motion to purchase new tires for the loader. (Rambur/Bond)
- PWD James Schilling brought up the issue of utilizing signs when they are working at snow removal and other anticipated street projects. He stated that he would like to have smaller "Road Closed" signs that could be easily moved as they work. Council Member Fred Rambur suggested that he check to see if the local state road department has any old signs.
- Clerk Schilling reported that she has not heard from Dale Hellman regarding the possibility of special events coverage of the sewer line under the railroad tracks when the tracks are under construction. He is looking into it and will let council know.

- Clerk Schilling reported that nothing has been received yet on the upcoming Spring Water School in Billings, but the dates will be March 4<sup>th</sup> through the 6<sup>th</sup>.
- Clerk Schilling reported that she is still working the specific numbers but that they will likely need to do a budget amendment for the additional wages this year.

Clerk Schilling and Council Member Rolane Christofferson will work on getting a book to the codifier firm as soon as Clerk Schilling is able to complete some necessary reports.

Council passed a motion to complete the first reading of Zoning Ordinance 2014-01. (Rambur/Rakes) Council scheduled a special meeting on January 23<sup>rd</sup> to complete the second reading and any other necessary business at that time.

There were no submitted building permits to review.

### **New Business**

Clerk Schilling presented two resolutions, one with the 1972 Ford Dump Truck and one without. Council passed a motion to approve and sign Resolution # 2014-412, declaring equipment as surplus. (Rambur/Rakes)

Clerk Schilling discussed the upcoming training hosted by the Local Government Center and MMIA in Glendive on February 5<sup>th</sup>. Acting Mayor Rolane Christofferson, Council Member Cindy Bond, Clerk Schilling and possibly PWD Schilling will attend. Clerk Schilling will register all who are going.

Clerk Schilling reported that this year's Dog Day is scheduled for Saturday, February 8<sup>th</sup> from 10 a.m. until noon.

Clerk Schilling reported delinquent sewer accounts for January: six (6) friendly letters, no (0) letter #2's and no (0) letter #3's were sent.

All other correspondence was reviewed.

Public Comment: Dennis Haughian asked to confirm the date that the Zoning Ordinance will be in effect—Acting Mayor Rolane Christofferson confirmed thirty days from the second reading on January 23<sup>rd</sup>.

There being no further business, the meeting adjourned at 8:11 pm. (Rakes/Bond)

ATTEST:

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Lynn Schilling, Clerk

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Rolane Christofferson, Acting Mayor