

The Claims Committee met at Terry Town Hall at 7:00 p.m. with Rolane Christofferson and Teneil Phipps reviewing claims. **The following claims were submitted for payment:**

Payroll Register

89969	Rolane Christofferson	January 2013 Payroll	125.17
89968	Jared Davis	January 2013 Payroll	2297.05
89967	Ron Kiosse	January 2013 Payroll	376.52
11948	Teneil Phipps	January 2013 Payroll	135.52
11949	Clinton Rakes	January 2013 Payroll	125.17
11950	Fred Rambur	January 2013 Payroll	125.17
89966	Lynn Strasheim	January 2013 Payroll	1972.36
89965	Thadeus Wolff	January 2013 Payroll	1481.13
11920	MMIA- Insurance	January 2013 Payroll- Insurance	1680.00
11921	Dept. of Revenue	January 2013 Payroll-State Tax	243.00
89964	EFTPS	January 2013 Payroll-Tax Deposit	1629.78
89963	PERS	January 2013 Payroll	1225.37

Claims

2181	Rebecca Convery	January 2013 Payroll	800.00
2182	MDU	January 2013 Statement	3331.87
2183	Municipal Emergency Serv.	Hoods/Shipping- TVFD	132.01
2184	Tongue River Electric	Power @ Landfill	41.88
2185	Boss Office Supplies	Toner Cartridge/Recharging of Toner	190.78
2186	Cardmember Service	January 2013- Shredder, Insulation – Shop	1015.49
2187	City of Glendive	January Invoices- Landfill Services	1995.50
2188	City of Miles City	Lagoon Samples	45.00
2189	MTDEQ	Annual Progress Report & Fee	259.83
2190	Energy Laboratories, Inc.	Lagoon Samples/Shipping	127.00
2191	Farmer’s Union Oil Co.	January 2013 Statement- Fuel	343.08
2192	Get R Done Repair	Tire Chains/Labor	217.00
2193	Mid-Rivers	January 2013 Statement	143.67
2194	Milne Implement	Parts- Mower	502.67
2195	Morrison-Maierle Systems	Managed Online Back-up	20.00
2196	MTD Petroleum	January 2013 Statement	1029.36
2197	Netzer Hardware	January 2013 Statement	412.40
2198	Petty Cash	Replenish Petty Cash	71.57
2199	Prairie County Chamber	Non-Retail Member Renewal	50.00
2200	QBS Safeguard	Claims Warrants/Tax Forms	207.24
2201	State Treasurer	Annual Financial Report Filing Fee	435.00
2202	Terry Tribune	Advertising	296.25
2203	Tom Pisk Construction	Lumber	56.00
2204	Town of Terry	Sewer	75.00
2205	USPS	Postage Stamps	112.00
2206	Yellowstone Recreation Ctr	Part- Snowplow	24.95

Total \$23,351.79

Receipts for the month of January 2013:

10947	State of Montana	Fuel Allocation	2504.56
10949	State of Montana	Permit License Fee Distribution	525.00
10950	Irene Hoeger	Dumpster Fee	75.00
10952	Ron & Cindy Kiosse	Donation to Pool (Memory of Bette Goplen)	20.00
10953	Prairie County	Fallon Garbage Service	1645.07
10954	Ismay Rural Fire District	TVFD Sale of Water Tank	4000.00
10960	Prairie County Treasurer	Taxes & Assessments	9351.03
10977	Stockman Bank	Interest	264.03
UB471	Journal Voucher	Sewer Receipts	16564.48

Total \$34,949.17

The Terry Town Council met in regular session at Terry Town Hall at 7:30 p.m. with Mayor Ronald G. Kiosse presiding. Council members present were Rolane Christofferson, Clinton Rakes, Fred Rambur and Teneil Phipps. Also present were Clerk Lynn Strasheim, Town Attorney Rebecca Convery (via phone), PWD Jared Davis, Jason Rittal (EPEDC), Ryan Rittal and Robert Seaman (Stahly Engineering & Associates, Inc.), Zane and Tessa Shumway, and Myra and Manard Criswell.

Mayor Kiosse called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

Minutes from the January 10, 2013 meetings were approved. (Rakes/Christofferson)

Claims approved per Claims Committee. (Rakes/Rambur)

Cash/Bank Reconciliation approved. (Christofferson/Rakes)

After review of the Stockman Bank Investment Fund account \$749,763.36 will be the amount in the Stockman Bank Investment Fund for the month of February. (Rakes/Christofferson) Interest is deposited in the account the end of each month.

Balance as of 12/31/12--\$794,040.27 Interest paid 1/31/13--\$264.03 Balance as of 1/31/13--\$749,763.36 Credits-\$20,971.09 Debits-\$65,248.00.

Public Comment- Myra Criswell (owner, Small Towne RV) expressed displeasure that her business is located in a proposed residential zone. She and her husband object to the inability to expand or change their business. Manard Criswell expressed feeling discriminated against compared to other businesses in town who are located within a commercial district due to the restrictions they face in the proposed residential zone.

Tessa Shumway requested information regarding moving mobile homes into town as well as adding onto existing structures.

Unfinished Business

In regards to Town/Fire Hall, there was nothing new to report this month. Clerk Strasheim has completed the monthly inspection of fire extinguishers.

Public Works Report-

- Jared reported that the Peterbilt garbage truck is again having an issue with a relay that has already been replaced. Jared is going to discuss the matter with New Way.
- Jared discussed the dump truck and loader. He is still looking into getting estimates on the repairs needed.
- Jared reported that the improvements at the Town Shop are nearly complete and there is a marked difference in the heating required to warm the room.
- The council passed a motion for Jared to proceed with the purchase of a laptop computer with the quoted price of \$823.98. (Rambur/Phipps)
- Jared requested to attend Water School in Billings March 5-7th, which is a requirement for him to function as the town's wastewater operator. Council passed a motion for him to attend Water School. (Rakes/Rambur)
- Ryan Rittal, Stahly's Engineering, briefly spoke on behalf of his firm. His firm does do wastewater projects and would be interested in assisting the town with any work needed on the lagoons/sewer system.

Clerk Strasheim reported that comments from one person was received on the proposed Zoning Regulations. The Zoning Commission met on February 8th, made revisions, and have submitted a new draft for the Town Council. The council scheduled a public hearing on the proposed Zoning Regulations on March 19th.

Jason Rittal (EPEDC) spoke with the council about their approval from the Main Street Program for additional funds for the Growth Policy. Due to the Main Street Program Contract not being on the agenda, council will vote on whether to sign next month. Jason and Mayor Kiosse also reported on a meeting that had transpired with themselves, Keith Olson from the Terry Planning Board, and County Commissioner Todd Devlin and

Dennis Teske with the Prairie County Planning Board. Jason has wrote a “Memorandum of Understanding” that will aid Town Attorney Rebecca Convery and County Attorney Garry Bunke in writing an agreement that will address the “Future Land Use Plan” within the town’s Growth Policy, specifically in communication between the town, county, and potential landowner/developer.

The Town Council passed Resolution # 2013-402, a Resolution of Intention of the Town Council of Terry, Montana to Adopt the Town of Terry Growth Policy.
(Christofferson/Rambur)

Clerk Strasheim had no progress to report in enrolling the town in the 811 Locate Program. Mayor Kiosse reported that a Pipeline Awareness meeting should be coming up, and he will obtain more information at that time.

Town Attorney Rebecca Convery confirmed the proposed truck routes and reported that she will begin work on drafting an ordinance.

Clerk Strasheim reported that Dr. Voss, Dawson County Veterinarian Clinic, will administer vaccinations for “Dog Day” which is scheduled for March 9th. Caryn and Paula Rein will assist again this year.

There were no submitted building permits to discuss.

New Business

The council discussed beginning the process to review and update the town’s ordinances. Mayor Kiosse will look at potential dates for the council to begin meeting and reviewing the ordinances.

Clerk Strasheim shared with the council a form that was received from Mid-Rivers Communications asking for pre-authorization to monitor the town’s phone lines if there is an identified need or request from town personnel. Council approved Mayor Kiosse to sign the required form. (Rakes/Rambur)

Clerk Strasheim reported delinquent sewer accounts for February: six (6) friendly letters, four (4) letter #2’s and one (1) letter #3 were sent.

All other correspondence was reviewed.

There being no further business, the meeting adjourned at 9:03 pm.
(Rakes/Christofferson)

ATTEST:

Lynn Strasheim, Clerk

Ronald G Kiosse, Mayor