

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Caryn Rein and Brad Eaton reviewing claims. **The following claims were submitted for payment:**

Payroll Register

13197	Cindy Bond	January 2016 Payroll	138.52
89665	Rolane Christofferson	January 2016 Payroll	373.02
89664	Brad Davis	January 2016 Payroll	2723.31
13198	Brad Eaton	January 2016 Payroll	138.52
89663	Holly Eaton	January 2016 Payroll	287.68
89662	Robert Harrell	January 2016 Payroll	1062.83
89661	Caryn Rein	January 2016 Payroll	115.52
13199	Tim Richards	January 2016 Payroll	124.67
89660	James Schilling	January 2016 Payroll	2609.96
89659	Lynn Schilling	January 2016 Payroll	2033.89
13200	MMIA- Insurance	January 2016 Payroll- Insurance	1821.00
13201	Dept. of Revenue	January 2016 Payroll- State Tax	395.00
89658	EFTPS	January 2016 Payroll- Tax Deposit	2342.65
89657	PERS	January 2016 Payroll	1915.99

Claims

3142	Cardmember Service	January 2016 Statement- Parts/Metal	1477.50
3143	City of Glendive	January Invoices- Landfill Services	2261.00
3144	MT DEQ	Cherry Creek Pit Annual Fee	150.45
3145	Farmer's Union	January 2016 Statement- Fuel	85.00
3146	Get R Done	January 2016 Statement	577.90
3147	J.P. Cooke	Dog Tags	58.75
3148	Lucas & Tonn, P.C.	Legal Services- January	924.00
3149	Mid-Rivers	January 2016 Statement	207.19
3150	MDU	January 2016 Utilities	3371.98
3151	Morrison-Maierle	Managed Online Back-up	20.00
3152	MTD Petroleum	January 2016 Statement- Fuel	419.47
3153	Netzer Hardware	January 2016 Statement	258.57
3154	Petty Cash	Replenish Petty Cash/Cash Drawer	130.41
3155	Shawn Quinlan	Mileage Reimbursement	39.96
3156	Lynn Schilling	Reimbursement of Mileage	89.64
3157	Terry Tribune	Advertising	36.00
3158	The Chemnet Consortium	Annual Selection Fee	100.00
3159	Tongue River Electric	Power @ Landfill	41.88
3160	Town of Terry	Sewer	123.00
3161	USPS	Postage Stamps	105.00
JV970914	USDA	Monthly Loan Repayment	<u>8848.00</u>
Total			\$36,097.18

Receipts for the month of January, 2016:

11408	Beverage Licenses	Terry Super Valu	160.00
		4 Corners Convenience	160.00
		Roy Rogers	160.00
		American Legion	160.00
11410	Prairie County	Fallon Garbage Service- Oct	2615.07
11411	Prairie County	Fallon Garbage Service	2615.07
11412	State of Montana	Fuel Allocation	2467.49
11413	Dog Licenses	B. Rittal	5.00
		H. Eaton	10.00
		J. Veum	5.00
11414	State of Montana	Police Training/Pension	864.00
		Fire Dept. Relief Association	864.00
11415	State of Montana	HB758 Oil, Gas, Nat Gas Dist.	488.11
11416	Prairie County Treasurer	Taxes & Assessments	15740.56
11417	Mid-Rivers Communicatins	4 th Qtr Franchise Tax	1862.01
11418	State of Montana- DNRC	DNRC RRGL Grant- Wastewater Tx	26767.33
11419	Stockman Bank	Interest	215.40
UB568	Journal Voucher	Sewer Receipts	<u>24135.80</u>
Total			\$ 79,294.84

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Cindy Bond, Tim Richards, Brad Eaton and Caryn Rein. Also present were Clerk Lynn Schilling, Public Works Director James Schilling, Deputy Clerk Holly Eaton, Town Attorney Shawn Quinlan, Ryan Rittal (Stahly Engineering), and Jason Rittal (EPEDC).

Mayor Rolane Christofferson called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the January 14th, 2016 meeting were approved. (Rein/Bond)

Claims approved per Claims Committee. (Richards/Bond)

Cash/Bank Reconciliation approved. (Bond/Richards)

After review of the Stockman Bank Investment Fund account \$789,553.01 will be the amount in the Stockman Bank Investment Fund for the month of February. (Rein/Bond) Interest is deposited in the amount the end of each month.

Balance as of 12/31/15--\$778,389.14 Interest paid 1/29/16--\$215.40 Balance as of 1/29/16—\$789,553.01 Credits-\$80,783.87 Debits-\$69,620.00.

Unfinished Business

Jason Rittal (EPEDC) reported that the Town was awarded a \$200,000 grant Corps of Engineers “595 Program”. He further stated that Senator Tester’s office would be issuing a press release.

Ryan Rittal (Stahly Engineering) presented an update to the Council on the Wastewater Treatment Improvement project. He stated that they met and discussed the PER with Jerry Paddock, MTDEQ. Some of the items discussed included possibly continuing to discharge into the Buffalo Rapids ditch while re-routing the other drainage and a need for additional monitoring due to the lack of existing equipment at the lagoons. Town Attorney Shawn Quinlan is still attempting further contact with representatives for BNSF regarding a small tract of land located within the Town’s property.

There was no one present to report on Public Safety.

There was no one present to report on the Terry Volunteer Fire Department.

In regards to Town/Fire Hall, Clerk Lynn Schilling and PWD James Schilling reported that the fire extinguishers in Town Hall and the Town Shop have been inspected this month. PWD James Schilling discussed the heater in the Fire Hall with Elden Netzer.

Public Works Report

- PWD James Schilling stated that there is nothing new to report for Solid Waste.
- PWD James Schilling reported that the equipment is functioning OK.
- PWD James Schilling reported that they had done some patch work on the streets and will continue to do so as they have time.

Mayor Rolane Christofferson reported that she is reviewing the completed Code Workbook, then will sign off and send it in.

Clerk Lynn Schilling reported that all is set for the dog licensing and dog/cat vaccination clinic this coming Saturday.

The Council discussed the upcoming process for the Street Maintenance District. Town Attorney Shawn Quinlan stated that the next step is adopting an ordinance discussing how maintenance will be provided and paid for. He will work on preparing the ordinance for the next meeting.

There were no submitted building permits to review.

New Business

The Council passed a motion to appoint Dwight Tague to continue to serve on the Airport Board on behalf as a representative from in town. (Richards/Eaton)

The Council passed a motion to allow the Fire Hall to be used for the organization and distribution of 4H fruit. (Eaton/Rein)

The Council discussed disposing of some old windows in storage that were purchased for the previous Town Hall. It was decided to proceed with a Resolution to dispose of them at the next meeting.

The Council discussed with PWD James Schilling updating or adopting a new Solid Waste Ordinance. They reviewed a sample ordinance and discussed some changes that would be needed to adapt it for Terry. Mayor Rolane Christofferson and PWD James Schilling will implement some of the ideas and Council will revisit it at a future meeting.

Clerk Lynn Schilling proposed a change with petty cash. Council passed a motion approving the request. (Rein/Richards)

Clerk Lynn Schilling reported delinquent sewer accounts for February: four (4) friendly letters, four (4) letter #2's and no (0) letter #3's were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 8:06 pm. (Richards/Rein)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor