

The Claims Committee met at Terry Town Hall at 7:00 p.m. with Teneil Phipps and Clinton Rakes reviewing claims. **The following claims were submitted for payment:**

**Payroll Register**

89906	Rolane Christofferson	November 2013 Payroll	124.67
89905	Jared Davis	November 2013 Payroll	2233.39
12293	Robert Harrell	November 2013 Payroll	469.46
89904	Ron Kiosse	November 2013 Payroll	373.02
12294	Ronnie Parsons	November 2013 Payroll	794.18
12300	Ronnie Parsons	November 2013 Payroll	770.45
12295	Teneil Phipps	November 2013 Payroll	135.52
12296	Clinton Rakes	November 2013 Payroll	124.67
12297	Fred Rambur	November 2013 Payroll	124.67
89903	Lynn Schilling	November 2013 Payroll	1959.61
12298	MMIA- Insurance	November 2013 Payroll- Insurance	966.00
12299	Dept. of Revenue	November 2013 Payroll-State Tax	245.00
89902	EFTPS	November 2013 Payroll-Tax Deposit	1694.35
89901	PERS	November 2013 Payroll	1291.92

**Claims**

2441	City of Glendive	November Invoices- Landfill Services	3291.00
2442	Jared Davis	Cell Phone Reimbursement	420.00
2443	Energy Labs	Lagoon Samples/Shipping	849.00
2444	Farmers Union	Fuel	60.99
2445	Fiscal-Health Programs	Swimming Pool Annual License Fee	200.00
2446	David Freedman	Town Attorney Services	1000.00
2447	Get R Done	November 2013 Statement	900.00
2448	Hellman Insurance Service	Life & Accident Policy- TVFD	3621.00
2449	Hydrotex	55 Gal. Oil- Peterbilt Garbage Trk	1582.92
2450	Mid-Rivers	November 2013 Statement	150.24
2451	Miles City Motor Supply	Parts- Peterbilt Garbage Trk	78.56
2452	MT Public Service Commission	Intrastate Registration 2014	10.00
2453	MDU	November 2013 Utilities	2531.40
2454	Morrison-Maierle	Managed Online Back-up	20.00
2455	MTD Petroleum	November 2013 Statement- Fuel	1326.60
2456	Municipal Emergency Serv.	Supplies/Shipping- TVFD	432.31
2457	Netzer Hardware	November 2013 Statement	274.25
2458	Prairie County	Municipal Election & 1/2 Public Safety	36879.01
2459	James Schilling	Reimbursement for CDL/DOT Physical	115.00
2460	Terry Tribune	Advertising	147.50
2461	Tongue River Electric	Power @ Landfill	54.67
2462	Town of Terry	Sewer	75.00
2463	Truck Suppliers, Inc.	Parts	17.16
2464	USPS	Postage Stamps	112.00

**Total \$65,455.52**

**Receipts for the month of November, 2013:**

11081	State of Montana	HB758 Oil & Gas Production Tax	1405.73
11082	Rural Garbage Contracts	Annual Contracts	2064.00
11083	Rural Garbage Contracts	Annual Contracts	2969.00
11084	Rural Garbage Contracts	Annual Contracts	2818.50
11085	Prairie County	Fallon Garbage Service	1645.07
11086	Rural Garbage Contracts	Annual Contracts	2135.00
11087	Rural Garbage Contracts	Annual Contracts	1972.00
11088	Rural Garbage Contracts	Annual Contracts	100.00
11089	Rural Garbage Contracts	Annual Contracts	438.00
11090	State of Montana	Fuel Allocation	2515.79
11091	Prairie County Treasurer	Taxes & Assessments	40062.62
11092	Rural Garbage Contracts	Annual Contracts	1862.00
11093	Rural Garbage Contracts	Annual Contracts	1426.00
11094	Stockman Bank	Interest	162.27
UB498	Journal Voucher	Sewer Receipts	8591.51

**Total \$70,167.49**

The Terry Town Council met in regular session at Terry Town Hall at 7:30 p.m. with Mayor Ronald G. Kiosse presiding. Council members present were Rolane Christofferson, Clinton Rakes, Teneil Phipps and Fred Rambur. Also present were Clerk Lynn Schilling, PWD James Schilling, Waste Water Operator Jared Davis (arrived at 7:45 p.m.), Russ Waples, Dennis Haughian, and Cindy Bond.

Mayor Kiosse called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

Minutes from the November 6<sup>th</sup>, 12<sup>th</sup>, and 20<sup>th</sup>, 2013 meetings were approved.  
(Rakes/Christofferson)

Claims approved per Claims Committee. (Christofferson/Rambur)

Cash/Bank Reconciliation approved. (Rambur/Phipps)

**After review of the Stockman Bank Investment Fund account \$689,044.34 will be the amount in the Stockman Bank Investment Fund for the month of December. (Phipps/Rakes) Interest is deposited in the account the end of each month.**

**Balance as of 10/31/13--\$673,551.53 Interest paid 11/29/13--\$162.27 Balance as of 11/29/13—\$689,044.34 Credits-\$69,815.81 Debits-\$54,323.00.**

Public Comment- None.

### **Unfinished Business**

Teneil Phipps reported that she has a couple of people lined up to assist with grant writing for the swimming pool committee.

In regards to Town/Fire Hall, the council will address the need for landscaping in the spring. Clerk Schilling reported that the fire extinguishers in Town Hall and the Town Shop were serviced today.

### **Public Works Report-**

- Mayor Kiosse thanked the new Public Works employees for doing a good job.
- PWD James Schilling reported that the garbage trucks are working fine.
- Clerk Schilling reported the most of the rural garbage contracts have been received. Council still needs to follow-up with Powder River Meat Co. regarding their contract.
- PWD James Schilling reported that the dump truck has not yet been repaired at Brush Repair. Schilling reported that he has had no luck so far in locating a new gear for the sander.
- PWD James Schilling discussed their snow removal progress. Most of the streets have been cleared, but they are still working at it.
- Clerk Schilling reported that Elizabeth Smith (EPEDC) had contacted the Main Street Program regarding utilizing some leftover grant funds for the PER. The PER is not eligible for the grant money. After discussion, council passed a motion to give the leftover funds to the Prairie County Chamber of Commerce for projects such as re-printing the rack cards. (Christofferson/Rambur)
- Clerk Schilling reported that she has spoke with Dale Hellman regarding the possibility of special events coverage of the sewer line under the railroad tracks when the tracks are under construction. He is looking into it and will let council know.
- PWD James Schilling and Clerk Schilling reported that there are two (2) possible trainings coming up that would allow for Waste Water certification. After discussion, it was decided that the Spring Water School in Billings in March would be more feasible than Great Falls in February.
- Council discussed their earlier posted Back-up Waste Water position. After consideration, they determined the position would be unnecessary with the current staffing in the Public Works department.

- Waste Water Operator Jared Davis discussed his wages for continuing as Waste Water Operator until the new employees are able to get certified. Council passed a motion to pay him \$100/month as Waste Water Operator. (Rakes/Phipps)
- Clerk Schilling reported that she is still working on the items to discuss for the budget.

Clerk Schilling and Council Member Rolane Christofferson will work on getting a book to the codifier firm in January.

Town Attorney David Freedman discussed the situation surrounding the adoption of the Zoning Ordinance. Town officials have received letters from an attorney representing the FAB group as well as the FAB group itself that calls into question the procedure of using a resolution to adopt an ordinance. To avoid further contention on the matter, council has agreed to do a first and second reading of the Zoning Ordinance at subsequent meetings to begin at the regular January meeting. Upon completion of the readings, the FAB group will then be able to proceed with the petition process, and, if successful, the referendum would be placed on the ballot in May. Dennis Haughian spoke and encouraged the council to revisit other items that they have taken action on by resolution, specifically the Subdivision Regulations.

Council discussed the equipment the fire department would like to declare as surplus and sell. Clerk Schilling will get information from the fire department to prepare a resolution to declare the equipment as surplus at the next meeting.

Council discussed the options that were presented to them at the previous meeting by John Pisk (DES). After discussion, they passed a motion to move the siren and place the generator and siren near the well at the park. (Rakes/Rambur)

There were no submitted building permits to review.

### **New Business**

Clerk Schilling reported delinquent sewer accounts for December: three (3) friendly letters, no (0) letter #2's and no (0) letter #3's were sent.

All other correspondence was reviewed. Council will determine who would like to attend a free training in Glendive at the January meeting.

Public Comment: None.

There being no further business, the meeting adjourned at 8:04 pm. (Rambur/Rakes)

ATTEST:

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Lynn Schilling, Clerk

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Ronald G Kiosse, Mayor