

The Claims Committee met at Terry Town Hall at 7:00 p.m. with Ken Lacquement and Cindy Bond reviewing claims. **The following claims were submitted for payment:**

Payroll Register

89836	Wyatt Anderson	July 2014 Payroll	1123.75
12563	Cindy Bond	July 2014 Payroll	138.52
89835	Rolane Christofferson	July 2014 Payroll	373.02
89834	Jared Davis	July 2014 Payroll	84.45
12564	Zak Gierke	July 2014 Payroll	697.35
12565	Justin Kinn	July 2014 Payroll	824.97
12566	Ken Lacquement	July 2014 Payroll	124.67
12567	Deanna Loomis	July 2014 Payroll	344.29
12568	Jason Loomis	July 2014 Payroll	315.67
12569	Sean Loomis	July 2014 Payroll	333.79
12570	Matthew McDaniel	July 2014 Payroll	411.66
12571	Clinton Rakes	July 2014 Payroll	124.67
12572	Fred Rambur	July 2014 Payroll	135.52
89833	James Schilling	July 2014 Payroll	3132.31
89832	Lynn Schilling	July 2014 Payroll	2108.72
89831	Trayton Schroeber	July 2014 Payroll	2498.26
89830	Katrina Shumway	July 2014 Payroll	942.94
12573	Michelle Wolff	July 2014 Payroll	982.42
12574	MMIA- Insurance	July 2014 Payroll- Insurance	1803.00
12575	Dept. of Revenue	July 2014 Payroll-State Tax	655.00
89829	EFTPS	July 2014 Payroll-Tax Deposit	4269.69
89828	PERS	July 2014 Payroll	2131.69

Claims

2651	Waterstop, Inc.	Swimming Pool Repair	10000.00
2652	Advanced Tech. Procuts	Swimming Pool Parts/Supplies	5758.00
2653	Big Sky Guttters & Doors	Serviced Overhead Doors- Fire Hall	615.00
2654	Bloedorn Lumber	Roofing Materials- Pool/Filter House	264.25
2655	Cardmember Service	Postage/Flowers/TVFD	242.59
2656	City of Glendive	July Invoices- Landfill Services	4914.50
2657	Dan's Welding & Repair	Serviced Fire Engine	1826.79
2658	Energy Labs	Lagoon Samples/Shipping	449.00
2659	Farmers Union	Fuel	294.08
2660	Fisher Sand & Gravel	Omega Mix- Street Repair	655.50
2661	Jamy Frost	Sprinkler Parts- Park	223.00
2662	Get R Done	Thermostat- Tractor	26.10
2663	K5 Electric, Inc.	Electrical Work @ Park	170.62
2664	Nicole LaRowe	Reimbursement for Swimming Lessons	20.00
2665	Mid-Rivers	July 2014 Statement	202.19
2666	MDU	July 2014 Utilities	3152.19
2667	Morrison-Maierle	Managed Online Back-up	20.00
2668	MT DOT	Sand/De-icer/and Road Mix	767.66
2669	MTD Petroleum	July 2014 Statement- Fuel	1533.86
2670	Netzer Hardware	July 2014 Statement	973.26
2671	Netzer Plumbing & Heating	Hook Sewer Line into Main- Pirtz	150.00
2672	Matt Payne	Reimbursement for Clothing- Fire Hall Fire	39.99
2673	Prairie Community Hospital	Drug Screen- DOT	41.32
2674	Prairie County	Court Fines	580.00
2675	Prairie County Elections	Printing of Zoning Ballots	167.44
2676	Recreation Supply Co.	Supplies/Shipping- Pool	2494.75
2677	Terry Super Valu	Supplies- Pool	48.83
2678	Terry Tribune	Advertising	316.32
2679	Tongue River Electric	Power @ Landfill	41.88
2680	Town of Terry	Sewer	75.00
2681	Tri-State Equipment	Repair- Peterbilt Garbage Truck	1258.61
2682	Truck Suppliers Inc	Hose- TVFD	51.45
2683	USPS	Postage Stamps	68.00
JV970864	USDA	Monthly Loan Repayment	8848.00

Total \$70,969.06

Receipts for the month of July, 2014:

11194	City Judge Kathy Henry	Court Fines	130.00
11195	Pool Manager M. Wolff	Swimming Pool Fees	2708.00
11198	Prairie County	Fallon Garbage Service	2615.07
11199	Mid-Rivers	Franchise Tax	1664.10
11200	Lotty Rambur	Dumpster Fee	25.00
11201	State of Montana	Fuel Allocation	2492.19
11202	Prairie County Treasurer	Taxes & Assessments	13787.02
11204	Stockman Bank	Interest	151.11
11205	Pool Manager M. Wolff	Swimming Pool Fees/Lessons	3753.69
UB520	Journal Voucher	Sewer Receipts	<u>9245.12</u>
Total			\$ 36,571.30

The Terry Town Council met in regular session at Terry Town Hall at 7:30 p.m. with Mayor Rolane Christofferson presiding. Council members present were Ken Lacquement, Clinton Rakes and Cindy Bond. Also present were Clerk Lynn Schilling, PWD James Schilling, Town Attorney Shawn Quinlan, Scott Christofferson, Larry Christofferson, Dwight Tague and Matt Payne (TVFD), Jason Rittal and Todd Devlin (EPEDC), Lorin Larsen (Prairie County Sheriff's Department), Jason Smith (present intermittently, Prairie County Sheriff's Department), and Kay Hoffer (Terry Tribune).

Mayor Rolane Christofferson called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the July 10th, 24th, and August 7th, 2014 meetings were approved. (Rakes/Lacquement)

Claims approved per Claims Committee. (Rakes/Bond)

Cash/Bank Reconciliation approved. (Rakes/Bond)

After review of the Stockman Bank Investment Fund account \$707,313.33 will be the amount in the Stockman Bank Investment Fund for the month of August. (Bond/Rakes) Interest is deposited in the account the end of each month.

Balance as of 6/30/14--\$703,535.59 Interest paid 7/31/14--\$151.11 Balance as of 7/31/14--\$707,313.33 Credits-\$56,450.74 Debits-\$52,673.00.

Unfinished Business

Deputy Lorin Larsen provided an update from the Prairie County Sheriff's Department. He stated that they have reinstated business checks some nights which has yielded the discovery of three (3) open doors. With the increased construction on the railroad crossings through town, they have had several reported instances of all three (3) crossing being blocked. There were some issues with the recent rock and gem gathering in town that were addressed such as traffic safety issues.

In regards to Town/Fire Hall, the council expressed gratitude to the Public Works department for completing work on the landscaping in front of Town Hall. Clerk Schilling and PWD Schilling reported that the fire extinguishers in Town Hall and the Town Shop were inspected this month.

Public Works Report-

- PWD James Schilling reported that the "service engine" light is back on in the Peterbilt garbage truck.
- PWD James Schilling stated that the rest of the equipment is maintaining.

- PWD James Schilling was quoted a price of \$1600-\$1700 on the concrete blankets for the pool. Council passed a motion to proceed with the purchase of the concrete blankets. (Rakes/Lacquement)
- Mayor Christofferson stated that the street in front of the clinic needs repair. PWD James Schilling stated they will be picking up more road mix from Fisher's to repair potholes sometime in the near future.

Council discussed the preliminary budget for 2014-15. Clerk Schilling has entered the numbers into the accounting software and is in the process of entering them into the state budget format. Council will meet again Thursday, August 28, at 7 p.m. to further discuss the preliminary budget.

Town Attorney Shawn Quinlan presented Council with a drafted agreement for Fallon garbage pick-up. He has added the clause Council had requested which allows the agreement to automatically renew unless one of the parties provides notice otherwise. After discussion, Council agreed to the drafted agreement with the understanding that they would be reviewing and possibly making changes this fall. Council passed a motion to sign the agreement and offer the agreement to the Fallon Refuse District. (Lacquement/Bond)

Town Attorney Shawn Quinlan clarified with Council as to what the existing open burning rules were and what Council and the Terry Volunteer Fire Department wanted them to be changed to. Town Attorney Shawn Quinlan will draft an ordinance that disallows open burning within town limits.

Town Attorney Shawn Quinlan stated that due to the amount of changes the council want to make to the existing truck route ordinance, a new ordinance will need to be drafted and adopted. Council discussed the proposed changes. Town Attorney Shawn Quinlan will begin drafting the new ordinance.

Clerk Lynn Schilling discussed the current methods used to collect on delinquent sewer accounts. Town Attorney Shawn Quinlan will work to update the existing rules to better correlate with the collection methods used.

Mayor Rolane Christofferson presented a contract from Sterling Codifiers on updating the codification of the Town Code. Town Attorney Shawn Quinlan will review the contract and, if no issues are found, Mayor Rolane Christofferson will sign and return the contract.

Town Attorney Shawn Quinlan presented a signed contract from his firm for the council to consider. Terms include an hourly fee of \$150 and mileage as well as any other costs pertaining to town business. Council passed a motion agreeing to the terms of the presented contract and Mayor Rolane Christofferson signed the contract. (Bond/Rakes)

No new information was presented on the bulk water well so discussion was tabled until a later meeting.

There were no submitted building permits to review.

New Business

Clerk Lynn Schilling reported that one letter of interest was received for the vacant Town Council position. Council passed a motion appointing Caryn Rein to the vacant Town Council position. (Rakes/Bond)

Jason Rittal (EPEDC) provided Council with an update on the submitted applications for funding of the wastewater treatment system upgrades. He stated the applications have been received and are considered "complete" and the town should find out how the applications are ranked sometime in October.

Jason Rittal and Todd Devlin (Chair, Board of Directors of EPEDC) addressed the council, stating that EPEDC is now asking that the towns and cities they represent consider a contribution as well as the counties. They stated that they are looking at the cities and towns contributing as they anticipate that state and federal support will decline. Council will specifically discuss the contribution at the next regular meeting.

Fire Chief Dwight Tague and Assistant Fire Chief Matt Payne discussed the fire department. Clerk Lynn Schilling reported they were able to find documentation as to the fire engine's mileage as the insurance company had requested. Fire Chief Dwight Tague stated that, if possible, the fire department would like to salvage the current truck. Assistant Fire Chief Matt Payne discussed the proposed ordinance. Prairie County is moving forward to adopt the ordinance, and the fire department feels the town should as well. Town Attorney Shawn Quinlan stated that he had discussed the ordinance with Prairie County Attorney Dan Rice and feels the town should move forward in adopting the ordinance. Council passed a motion to proceed with a public hearing at the next meeting on September 11th. (Rakes/Lacquement)

Council discussed raising the sewer rates as they are no longer meeting their loan requirements for the USDA and will need to raise them when they begin the upgrades to the wastewater treatment system. Upon discussion, Council passed a motion to raise the sewer rate \$8/EDU this year, followed by an additional \$8/EDU increase next year, with the rate increase effective as of November 1. (Rakes/Bond) Upon further discussion, a motion was passed to amend the earlier motion and move the date up to October 1. (Bond/Lacquement) Jason Rittal (EPEDC) had stated that he will assist council in preparing a letter and resolution to meet the statutory requirements as he has assisted other communities with this process.

Clerk Schilling reported delinquent sewer accounts for August: four (4) friendly letters, two (2) letter #2 and no (0) letter #3's were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 9:37 pm. (Bond/Rakes)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor