

Mayor Rolane Christofferson reviewed and approved the following payroll as prepared by Clerk Lynn Schilling:

Payroll Register

13699	Cindy Bond	March 2017 Payroll	138.52
89526	Rolane Christofferson	March 2017 Payroll	373.02
89525	Brad Davis	March 2017 Payroll	2665.91
13700	Brad Eaton	March 2017 Payroll	138.52
89524	Holly Eaton	March 2017 Payroll	148.84
89523	Robert Harrell	March 2017 Payroll	892.09
13701	Peter Leyva	March 2017 Payroll	124.67
89522	Caryn Rein	March 2017 Payroll	115.52
89521	James Schilling	March 2017 Payroll	2529.04
89520	Lynn Schilling	March 2017 Payroll	2043.64
13702	MMIA- Insurance	March 2017 Payroll- Insurance	1956.00
13703	Dept. of Revenue	March 2017 Payroll- State Tax	391.00
89519	AFLAC	March 2017 Payroll	172.74
89518	EFTPS	March 2017 Payroll- Tax Deposit	2310.80
89517	PERS	March 2017 Payroll	1932.55

The Claims Committee met at Terry Town Hall at 5:30 p.m. with Caryn Rein and Peter Leyva reviewing claims. **The following claims were submitted for payment:**

Claims

3522	Cardmember Service	March 2017 Statement	3621.10
3523	Mid-Rivers	March 2017 Statement	195.94
3524	MDU	March 2017 Utilities	3174.31
3525	Tongue River Electric	Power @ Landfill	41.88
3526	City of Glendive	Landfill Services	2699.00
3527	Cross Petroleum	March 2017 Fuel	713.19
3528	Brad Davis	Reimbursement of Travel Expenses	35.00
3529	Energy Laboratories, Inc.	Lagoon Sample Testing/Shipping	282.00
3530	Farmer's Union	March 2017 Statement- Fuel/Oil	68.05
3531	Get R Done	March 2017 Statement	3227.40
3532	Heiman Fire Equipment	Basic Lifeline Set- TVFD	828.00
3533	Lucas & Tonn	March 2017 Legal Services	645.00
3534	Miles City Motor Supply	March 2017 Statement	78.47
3535	MT Dept. of Revenue	Consumer Counsel Fee	5.93
3536	Morrison-Maierle	Managed Online Back-up	20.00
3537	Netzer Hardware	March 2017 Statement	824.35
3538	Prairie Comm. Hospital	Drug Screening	30.00
3539	Shawn Quinlan	Mileage Reimbursement	39.59
3540	James Schilling	Reimbursement of Mileage/Travel	393.45
3541	Stahly Engineering	Wastewater Tx Project/Phase 1- Design	18371.10
3542	Terry Tribune	Advertising	81.00
3543	Tom Pisk Construction	Building Supplies	26.00
3544	Town of Terry	Sewer	123.00
3545	USPS	Postage Stamps	68.00
JV970954	USDA	Monthly Loan Repayment	<u>8848.00</u>
Total			\$ 52,477.04

Receipts for the month of March, 2017:

11605	Dog Licenses	R. Bearley	10.00
		D. Johnson	10.00
		L. Klevgard	20.00
		D. Huckins	5.00
		I. Kirkpatrick	20.00
11606	Prairie County	Fallon Garbage Service	2615.07
11607	Swimming Pool Passes	PAL Fundraiser	180.00

11608 EMI	Donation to SOP	23.38
11610 Prairie Community Hospital	Equipment Rent- Sanding	80.00
11611 SOP	Memorial Donations	265.00
11612 State of Montana	Fuel Allocation	2450.01
11613 Dog Licenses	M. Bade	20.00
	B. Kinsey	20.00
	L. Plaisted	5.00
	J. Schott	20.00
	K. Lacquement	15.00
11614 Mid-Rivers Communications	Donation to TVFD	350.00
11615 SOP	Donations	125.00
	PAL Donations	1500.00
11616 Prairie County Treasurer	Taxes & Assessments	7008.34
11617 SOP	Donations	75.00
11619 Get R Done	Dumpster Fee	200.00
11620 SOP	St. Paddy's Day Fundraiser	2339.00
11621 SOP	Closed Out SOP Checking to Town	17000.57
11622 State of Montana	HB124 Entitlement Share	22083.49
11623 Stockman Bank	Interest	224.00
UB603 Journal Voucher	Sewer Receipts	<u>16046.34</u>
	Total	\$ 72,710.20

The Terry Town Council met in regular session at Terry Town Hall at 6:00 p.m. with Mayor Rolane Christofferson presiding. Council members present were Cindy Bond, Brad Eaton, Caryn Rein, and Peter Leyva. Also present were Clerk Lynn Schilling, Deputy Clerk Holly Eaton, Public Works Director James Schilling, Town Attorney Shawn Quinlan, Ryan Rittal (Stahly Engineering), Captain Junior Fischer (TVFD), and Mike O'Neill.

Mayor Rolane Christofferson called the meeting to order at 6:01 p.m. and led the Pledge of Allegiance.

Public Comment- None.

Minutes from the March 9th, 2017 meeting were approved. (Rein/Bond)

Claims approved per Claims Committee. (Bond/Eaton)

Cash/Bank Reconciliation approved. (Leyva/Rein)

After review of the Stockman Bank Investment Fund account \$766,876.67 will be the amount in the Stockman Bank Investment Fund for the month of April. (Eaton/Leyva) Interest is deposited in the amount the end of each month.

*Balance as of 2/28/17--\$746,290.78 Interest paid 3/31/17--\$224.00 Balance as of 3/31/17--\$766,876.67
Credits-\$76,318.89 Debits-\$55,733.00*

Unfinished Business

Ryan Rittal (Stahly Engineering) was present to provide an update on the sewer main replacement and wastewater treatment upgrade projects. The legal ad with the "Finding of No Significant Impact" in regards to the Environmental Assessment completed by the Montana DEQ was published in the paper on April 19th. A 30-day comment period is allowed for, subsequent to the date the ad was published. Town Attorney Shawn Quinlan reported that he is working to complete the Site Title Opinion. A question remains as to the ownership of a 50' "remainder tract" in regards to the wastewater treatment upgrades which he will continue to work on. Ryan Rittal stated that the plans are still in review by DEQ, and he is hoping for a response within the next two weeks. The permit application with the Montana DOT is essentially approved pending DEQ approval of the plans.

Briefly, Mayor Rolane Christofferson discussed the rate increase(s) the town will likely need—based on the coverage calculations provided by the SRF program, Clerk Lynn Schilling estimates the rates will eventually need to increase approximately \$10/EDU. Clerk Lynn Schilling provided an “engagement letter” from Mike Dockery in regards to the sewer main replacement phase of the project. The Town Council passed a motion for Mayor Rolane Christofferson to sign the engagement letter. (Rein/Bond)

Captain Junior Fischer (TVFD) provided the Town Council with a written report of the previous month’s activity by the fire department. There were three (3) calls the past month for the fire department—a garage fire, smoke alarm and cancelled call for a motor vehicle accident. Members of the fire department continue to attend available trainings within the area. Recently, a joint training was held with other emergency responders of which seventeen (17) individuals attended. The fire department will be pursuing a HazMat Operations Certification in May and/or June. A couple of members will be attending the Baker Fire Academy. Members of the fire department and State Fire Marshall Jerry Smith completed a fire inspection of the Terry School System. The Easter egg hunt went well this year. Fire Chief Brad Davis is still working to obtain grant assistance for new equipment, update the Standard Operating Procedures, and recruit new volunteers.

No one from the Prairie County Sheriff’s department was available to report on public safety.

In regards to Town/Fire Hall, Clerk Lynn Schilling and PWD James Schilling reported that the fire extinguishers in Town Hall and the Town Shop have been inspected this month. They are still working on the exhaust removal in the Fire Hall.

Public Works Report:

- PWD James Schilling had nothing new to report in regards to solid waste. He is still working to have a bulk fuel station near the shop. All that remains is determining the best method for moving the tank to his shop as the tank is very heavy.
- PWD James Schilling reported that Interstate Power Systems out of Billings was here and repaired the white dump truck.
- PWD James Schilling stated that he is going to order a load of cold mix from Century when they are in the area.
- Mayor Rolane Christofferson reported that two (2) applications were received for the manager position at the pool. Clerk Lynn Schilling will begin advertising for lifeguards as well. PWD James Schilling has requested a quote for new pool blankets, reels, replacement slide, and ropes.

In regards to the interlocal agreement on Public Safety, Town Attorney Shawn Quinlan stated that he will put together a letter with the information the Town Council has reviewed with a proposed amount once the council agrees on the proposed amount. After discussion, the Town Council passed a motion to propose a flat amount of \$35,500 a year with incremental COLA increases. (Rein/Eaton)

Clerk Lynn Schilling had nothing new to report on the Police Pension/Training fund.

The Town Council passed a motion to approve the First Reading of Ordinance # 2017-01, Enacting Camping Restrictions within the Town of Terry. (Rein/Eaton)

The Town Council reviewed and discussed the draft ordinance enacting regulations at Murn Park. With no suggested changes, they will proceed with the First Reading of the ordinance at the May meeting.

Mayor Rolane Christofferson reported that Alan and Carol Lachenmaier have offered \$75/acre for the lease of the farm ground by the lagoons. Ryan Rittal had stated that Stahly will have no need to access the ground until 2018. The Town Council passed a motion to lease the acreage requested to Alan and Carol Lachenmaier for \$75 per acre

plus the irrigation costs. (Eaton/Rein) Town Attorney Shawn Quinlan will prepare the lease.

Building permits submitted by Tom Magalsky and Tanner Stickel were reviewed by the Town Council.

New Business

The Town Council passed a motion to approve Resolution # 2017-445, allowing elected officials and contracted public officers for the Town access to the Employee Benefits plan, at their own expense. (Bond/Rein)

The Town Council passed a motion to approve Resolution # 2017-446, relating to the Issuance of Wastewater System Revenue Bonds; Declaring Official Intent for Certain Expenses to be Reimbursed from the Proceeds of the Bonds. (Leyva/Rein)

Mayor Rolane Christofferson shared that April 20th is the first day for candidates to file for office. The deadline for filing is June 19th at 5 p.m.

Clerk Lynn Schilling reported delinquent sewer accounts for April: five (5) friendly letters, five (5) letter #2's and zero (0) letter #3's were sent.

All other correspondence was reviewed.

Public Comment: None.

There being no further business, the meeting adjourned at 8:02 pm. (Rein/Leyva)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor