

The Claims Committee met at Terry Town Hall at 7:00 p.m. with Clinton Rakes and Fred Rambur reviewing claims. **The following claims were submitted for payment:**

Payroll Register

| | | | |
|-------|-----------------------|--------------------------------|---------|
| 89871 | Wyatt Anderson | March 2014 Payroll | 87.73 |
| 12430 | Cindy Bond | March 2014 Payroll | 138.52 |
| 89870 | Rolane Christofferson | March 2014 Payroll | 124.67 |
| 89869 | Jared Davis | March 2014 Payroll | 84.45 |
| 89868 | Robert Harrell | March 2014 Payroll | 861.64 |
| 89867 | Ron Kiosse | March 2014 Payroll | 373.02 |
| 12431 | Clinton Rakes | March 2014 Payroll | 124.67 |
| 12432 | Fred Rambur | March 2014 Payroll | 124.67 |
| 89866 | James Schilling | March 2014 Payroll | 2105.89 |
| 89865 | Lynn Schilling | March 2014 Payroll | 1723.09 |
| 89864 | Trayton Schroeber | March 2014 Payroll | 1812.28 |
| 12433 | MMIA- Insurance | March 2014 Payroll- Insurance | 1449.00 |
| 12434 | Dept. of Revenue | March 2014 Payroll-State Tax | 334.00 |
| 89863 | EFTPS | March 2014 Payroll-Tax Deposit | 2138.84 |
| 89862 | PERS | March 2014 Payroll | 1379.74 |

Claims

| | | | |
|--------------|--------------------------|-------------------------------------|--------------------|
| 2551 | Cardmember Service | Computer/PW Computer Repair/Postage | 1811.74 |
| 2552 | City of Glendive | March Invoices- Landfill Services | 2247.50 |
| 2553 | Dan's Welding & Repair | Filter- Sweeper | 42.47 |
| 2554 | Energy Labs | Lagoon Samples/Shipping | 843.00 |
| 2555 | Farmers Union | Fuel/Supplies | 147.43 |
| 2556 | Fisher Sand & Gravel Co. | Omega Mix | 1215.50 |
| 2557 | David Freedman | Town Attorney Services | 1000.00 |
| 2558 | Get R Done | Maintenance Supplies/Spare Tire | 136.25 |
| 2559 | Mid-Rivers | March 2014 Statement | 179.33 |
| 2560 | Miles City Motor Supply | March 2014 Statement | 734.64 |
| 2561 | MDU | March 2014 Utilities | 3095.39 |
| 2562 | Morrison-Maierle | Managed Online Back-up | 20.00 |
| 2563 | MT Dept. of Revenue | Consumer Counsel Fee | 7.33 |
| 2564 | MT DNRC | Application Fee- RRGL | 250.00 |
| 2565 | MT DEQ | Annual Outfall Charge- MTG58 | 1700.00 |
| 2566 | MTD Petroleum | March 2014 Statement- Fuel | 1902.51 |
| 2567 | Netzer Hardware | March 2014 Statement | 399.31 |
| 2568 | Trayton Schroeber | Mileage Reimbursement | 17.92 |
| 2569 | Team Lab | Street Patch/Shipping | 3305.00 |
| 2570 | Terry Tribune | Advertising | 224.00 |
| 2571 | Tongue River Electric | Power @ Landfill | 100.59 |
| 2572 | Town of Terry | Sewer | 75.00 |
| 2573 | Tri-State Equipment | Repairs- Peterbilt | 123.20 |
| 2574 | Waterstop, Inc. | Swimming Pool Inspection/Travel | 650.00 |
| 2575 | Local Government Center | Municipal Institute Registration | 250.00 |
| Total | | | \$33,906.72 |

Receipts for the month of March, 2014:

| | | | |
|-------|-----------------------------|-----------------------------------|---------|
| 11123 | City Judge Kathy Henry | Court Fines | 610.00 |
| 11126 | Prairie County | Fallon Garbage Service | 1645.07 |
| 11127 | Farmers Union Oil Co. | Equipment Rent- Sand | 75.00 |
| 11128 | US Postal Service | Equipment Rent- Snow Removal/Sand | 175.00 |
| 11129 | Prairie County Coop Grazing | Equipment Rent- Snow Removal | 80.00 |
| 11130 | Travis/Joy Lacquement | Dog Licenses (3) | 30.00 |
| 11132 | Gerald/Sharon Pisk | Dog Licenses (5) | 25.00 |
| 11133 | Rita Scheid | Dog License | 5.00 |
| 11134 | Sandy Sperline | Dog License | 5.00 |
| 11135 | Gary Pfiefler | Dog Licenses (2) | 10.00 |
| 11135 | Laris Netzer | Dog License | 10.00 |
| 11136 | Kyle Jennerich | Dog License | 10.00 |
| 11137 | Carmen Berg | Dog License | 5.00 |
| 11137 | Laura Chandler | Dog License | 10.00 |
| 11138 | Rolane/Larry Christofferson | Dog Licenses (3) | 15.00 |

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|--------------|--------------------------|------------------------|--------------------|
| 11139 | Joni Ler | Dog License | 10.00 |
| 11141 | Bill/Susan Buckingham | Dog License | 5.00 |
| 11142 | Scott/Kristy Shannon | Dog License | 10.00 |
| 11143 | Dizzy Diner | Equipment Rent- Sand | 75.00 |
| 11144 | Larry Keltner | Rural Garbage Contract | 100.00 |
| 11144 | Linda Dolatta | Rural Garbage Contract | 50.00 |
| 11148 | Haidle Farms, Inc. | Rural Garbage Contract | 600.00 |
| 11148 | Hjorth Inc. | Rural Garbage Contract | 200.00 |
| 11151 | Prairie County | Fallon Garbage Service | 1645.07 |
| 11152 | Ginny Mintz | Dog Licenses (3) | 30.00 |
| 11153 | Ray Dolatta | Dog Licenses (4) | 40.00 |
| 11154 | Adam Lacquement | Dog License | 10.00 |
| 11155 | Matt Payne | Dog License | 10.00 |
| 11155 | Diana Maragos | Dog License | 5.00 |
| 11156 | State of Montana | Fuel Allocation | 2515.79 |
| 11157 | State of Montana | HB124 Entitlement | 19574.04 |
| 11158 | Prairie County Treasurer | Taxes & Assessments | 16148.83 |
| 11159 | Powder River Meat Co. | Rural Garbage Contract | 390.00 |
| 11162 | Stockman Bank | Interest | 152.79 |
| 11172 | Michelle Wolff | Dog License | 10.00 |
| UB509 | Journal Voucher | Sewer Receipts | <u>10542.84</u> |
| Total | | | \$54,844.43 |

The Terry Town Council met in regular session at Terry Town Hall at 7:30 p.m. with Town Council President Rolane Christofferson presiding as Acting Mayor in Mayor Ron Kiosse's absence. Council members present were Clinton Rakes, Fred Rambur, and Cindy Bond. Also present were Clerk Lynn Schilling, PWD James Schilling, Town Attorney David Freedman, Jason Rittal (EPEDC), Trayton Schroeber, Deven Morrison, Wyatt Anderson, Suzanne Thomason, John Pisk (present only to discuss agenda item), Scott Christofferson, Natasha Hutchison, and Larry Christofferson.

Acting Mayor Rolane Christofferson called the meeting to order at 7:30 p.m. and led the Pledge of Allegiance.

Acting Mayor Rolane Christofferson opened the meeting with a few words and a moment of silence to honor the passing of Mayor Ronald G. Kiosse.

Minutes from the March 10th and 20th, 2014 meetings were approved. (Rambur/Bond)

Claims approved per Claims Committee. (Bond/Rambur)

Cash/Bank Reconciliation approved. (Rakes/Rambur)

After review of the Stockman Bank Investment Fund account \$722,634.13 will be the amount in the Stockman Bank Investment Fund for the month of April.

(Rakes/Bond) Interest is deposited in the account the end of each month.

Balance as of 2/28/14--\$712,051.95 Interest paid 3/31/14--\$152.79 Balance as of 3/31/14—\$722,634.13 Credits-\$60,930.18 Debits-\$50,348.00.

Public Comment- None.

Unfinished Business

Acting Mayor Rolane Christofferson reported to council on the swimming pool. A filter for the water inlet has been priced at approximately \$10,000. PWD Schilling has touched base with Thompson Pools out of Billings in regards to a pool liner as that has been suggested as a possible solution by a number of community members. Acting Mayor Christofferson discussed her research on PVC enforced nylon liners—they are not a long-term solution, as most only last up to eight (8) to ten (10) years. PWD Schilling will follow-up with Thompson Pools.

In regards to Town/Fire Hall, the council will address the need for landscaping in conjunction with the backhoe or excavator rental for street repair. Clerk Schilling and PWD Schilling reported that the fire extinguishers in Town Hall and the Town Shop were inspected this month.

Public Works Report-

- PWD James Schilling reported that they believe the Peterbilt garbage truck needs an after-treatment filter to address the problems with the emissions control sensors. PWD Schilling stated that the filter's price is \$4000. Council passed a motion to purchase the after-treatment filter. (Rambur/Rakes)
- PWD Schilling reported that the Volvo is working fine, and they have begun picking up sticks and grass clippings.
- PWD James Schilling reported that the equipment is functioning at this time. He has also received a quote for a backhoe rental from Badlands Truck Sales in Glendive for \$4000 per month including transport to and from Terry. A mini-excavator would be \$3200 per month. Bond Drilling will rent a mini-excavator and trailer for \$100 per day. Council voted to proceed with Bond Drilling excavator rental pending completion of any conflict of interest requirements. (Rakes/Rambur, Bond abstained) Town Attorney David Freedman will look into the statute requirements surrounding the proposed equipment rental.
- PWD James Schilling and Clerk Schilling will compose a list of the scrap metal and other surplus items to advertise.
- Council asked for Clerk Schilling to proceed with advertising for the swimming pool manager and lifeguard positions. Acting Mayor Rolane Christofferson and Council Member Cindy Bond will conduct the hiring as the swimming pool committee.
- Jason Rittal (EPEDC) discussed the completed PER with the council. Council passed Resolution # 2014-415 to accept the Preliminary Engineering Report. (Rambur/Bond). Council passed Resolution # 2014-416 to accept the Environmental Assessment Finding of No Significant Impact. (Rakes/Rambur) Jason Rittal reported that the next steps will involve the completion of the grant applications and inquired who should be stated as the contact. Council agreed that Jason Rittal and EPEDC should serve as the contact. Council passed Resolution # 2014-417 authorizing the submission of applications to TSEP and RRGL. (Bond/Rakes)

Clerk Schilling is still working to compile information on the current budget. Acting Mayor Rolane Christofferson provided an overview on the various levies and assessments that the council is exploring in increasing the town's tax-based revenue including mill levy's and street improvement assessments. Council will schedule a working meeting at a later time to discuss the current budget as well as the next year's budget. Jason Rittal (EPEDC) stated that the town is not meeting the required loan coverage for our USDA Rural Development loans. Council will discuss the sewer rates at the working meeting as well.

There were no submitted building permits to review.

New Business

Council Member Fred Rambur discussed his research into the signage for the Truck Route Ordinance. He stated that the Montana Department of Transportation requires a letter requesting authorization for posting signs on highways. Council Member Rambur requested re-visiting the ordinance and simplifying it to make it easier to understand, sign, and enforce. Council discussed amending the ordinance to disallow commercial trucks in the residential section of town with an exception of service vehicles. Town Attorney David Freedman stated that if they are looking at drastically changing the ordinance they may want to repeal the original ordinance and draft a new truck route ordinance. Council will revisit at a later meeting.

Council also discussed the considerable truck traffic and impacts to Laundre Avenue mostly due to scale access. Council will discuss the issue with the Yellowstone Bean Company.

Acting Mayor Rolane Christofferson reported that the town had received a new Workers' Compensation agreement from MMIA that she has signed off on.

Acting Mayor Rolane Christofferson and Council Member Clinton Rakes discussed a drainage issue behind Martinson Trucking. PWD James Schilling along with the Streets and Alleys committee of Council Members Clinton Rakes and Fred Rambur will explore options to address the issues.

Acting Mayor Rolane Christofferson discussed some snow removal issues that have been brought up. There is a section within the Municipal Code that stipulates a resident may not push snow from their property onto someone else's. Acting Mayor Rolane Christofferson will discuss the issue with the individual (s) in question.

Acting Mayor Rolane Christofferson and Clerk Schilling discussed some issues that have come up with an open burn permit system. Upon consultation with the fire department, it has been decided to not allow open burning within city limits due to safety concerns. If a request comes up, Clerk Schilling will refer the request to the fire department. Town Attorney David Freedman will draft an ordinance to address the issue of open burning.

Clerk Schilling reported that it is time to draft a new agreement to provide garbage service to Fallon. Also, there has been a situation wherein the town has not been receiving the correct amount of payment for the services rendered since the last agreement wherein the rates were increased, however, the situation will be rectified.

John Pisk (DES Coordinator) discussed options for placement of the town siren and generator. After further research, he proposed that the siren remain in its current location and the generator be placed at that location as well. Council was in agreement with the proposal.

Council passed a motion to appoint Acting Mayor Rolane Christofferson to Mayor. (Rakes/Bond) Clerk Schilling will advertise for letters of interest for the vacant council seat.

Council passed a motion to appoint Clerk Schilling to serve on the EPEDC board. (Rambur/Bond)

Clerk Schilling reported delinquent sewer accounts for April: five (5) friendly letters, no (0) letter #2's and one (1) letter #3 were sent.

All other correspondence was reviewed.

Public Comment: Jason Rittal (EPEDC) shared with the council that Governor Bullock has announced an aid package he is proposing for assistance to communities in Eastern Montana impacted by the oil and gas development. The proposed assistance could lower the interest rate of the loan the town will be applying for to cover the wastewater treatment upgrades. A grant program for water and wastewater projects will be considered by the legislature during the next session.

There being no further business, the meeting adjourned at 9:06 pm. (Rambur/Rakes)

ATTEST:

Lynn Schilling, Clerk

Rolane Christofferson, Mayor